



## HONORARIA

From time to time, guest speakers and performers visit Keisho Center to engage with our students and families. In order to compensate guests for their time and effort, Keisho Center may offer guest speakers and performers honoraria in the form of gift cards, flowers, mileage reimbursement, and/or donations to the charity of their choice.

In principle, Keisho Center will offer a \$50 honorarium to guest speakers and performers who provide a valuable educational service to our community.

Keisho Center will also reimburse for other expenses such as teaching or cooking supplies. The guest speaker will be required to follow Keisho Center's reimbursement procedures.

The General Manager will inform the Principal and Treasurer of the honorarium in a timely manner and will coordinate any payment with the Treasurer.