



### Student Withdrawal Notice

This notice is to be completed by the family of the student(s) to officially withdraw from Washington Japanese Heritage Center (Keisho Center). The family must submit this signed form to [accounting@keisho.org](mailto:accounting@keisho.org) or mail it to the above address before withdrawal.

<b>Student(s)' Name(s)</b>	
<b>Last Date Attended Classes</b>	
<b>Name of Parent(s)</b>	
<b>Contact Address if Moving</b>	
<b>Email</b>	
<p><b>Please Check Reason for Withdrawal</b></p> <p><input type="checkbox"/> <b>Moving</b></p> <p><input type="checkbox"/> <b>Schedule Conflict</b></p> <p><input type="checkbox"/> <b>Personal/Family</b></p> <p><input type="checkbox"/> <b>Financial</b></p> <p><input type="checkbox"/> <b>Other (please explain below)</b></p> <p>Note: Keisho Center has funds available for tuition assistance for families in need. Please contact <a href="mailto:info@keisho.org">info@keisho.org</a> for information.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	

Please note that the tuition refund will be computed monthly. A refund processing fee may be applied excluding the monthly payment option.